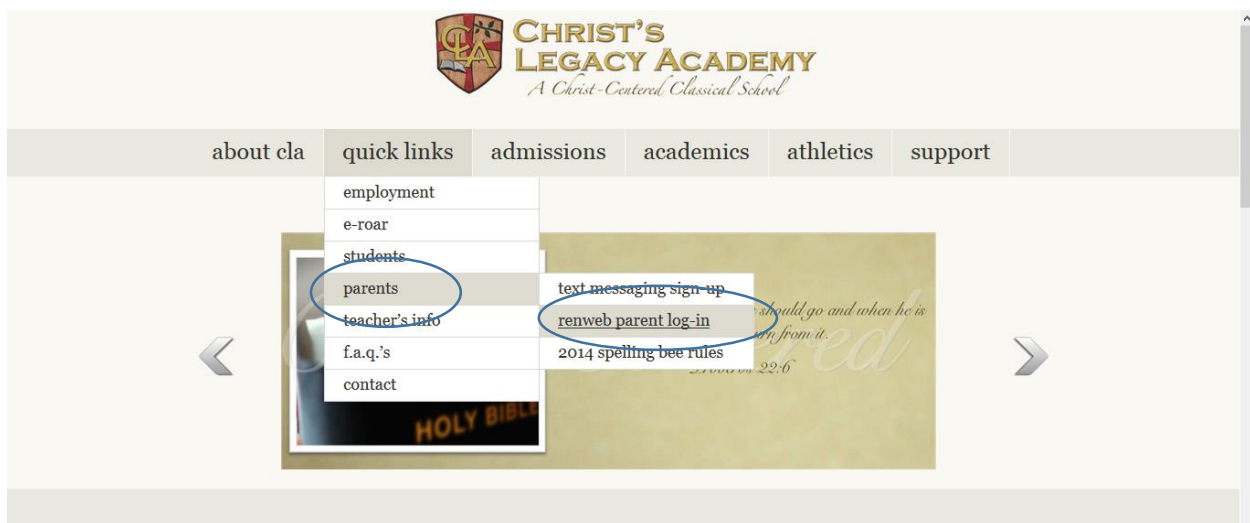


Instructions to RenWeb Parents Log-In

Parents can create individual accounts for any email address they have provided to CLA.

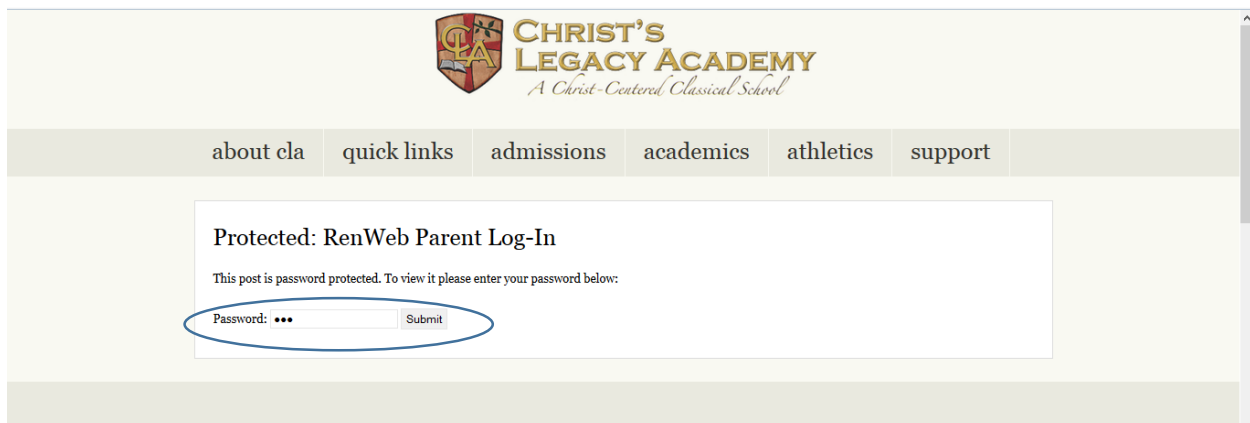
STEP 1:

- Go to www.christslegacyacademy.org
- Quick links
- Parents
- RenWeb Parent Log-In



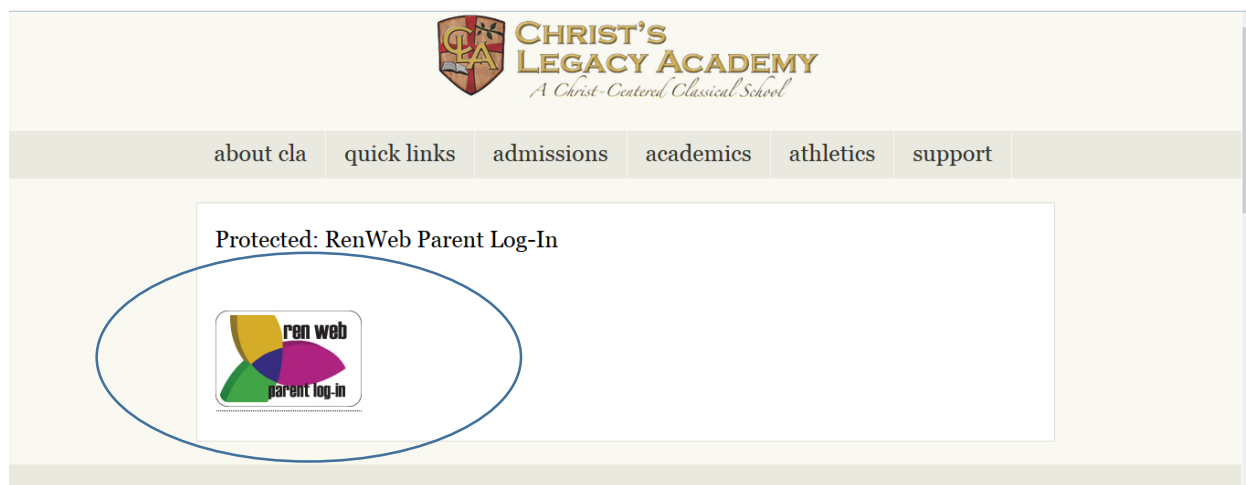
STEP 2:

- This site is password protected for our parents.
- Password is **cla** (all lower case)



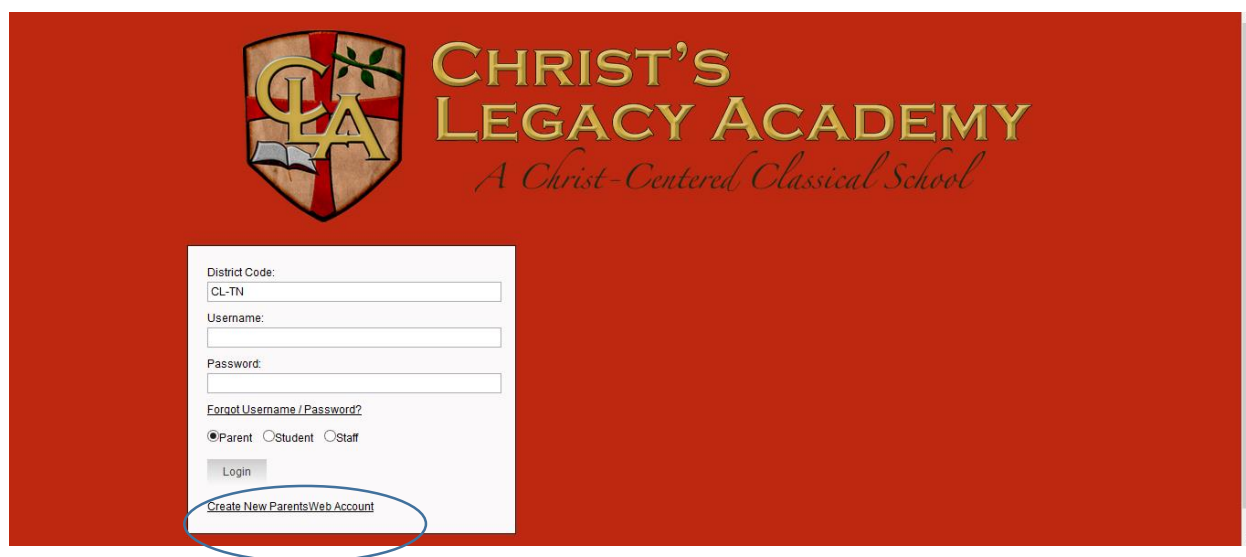
STEP 3:

- Click on the RenWeb Parent Log-In link



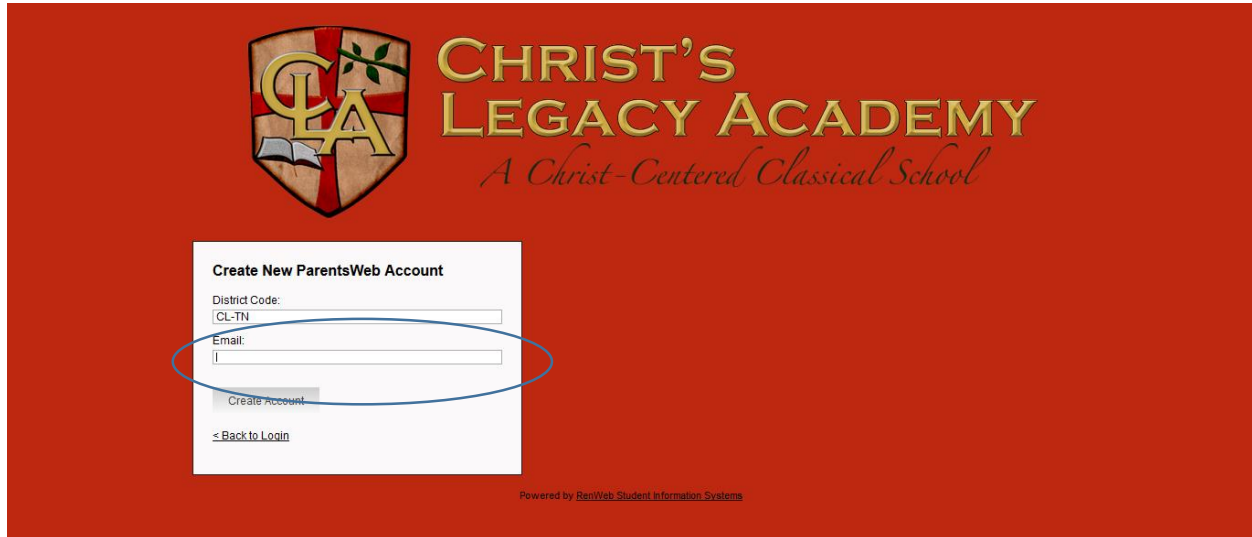
STEP 4:

- This will direct the parent to the RenWeb Log-In page.
- At the bottom of the Sign – In click on the [Create New ParentsWeb Account](#)



STEP 5:

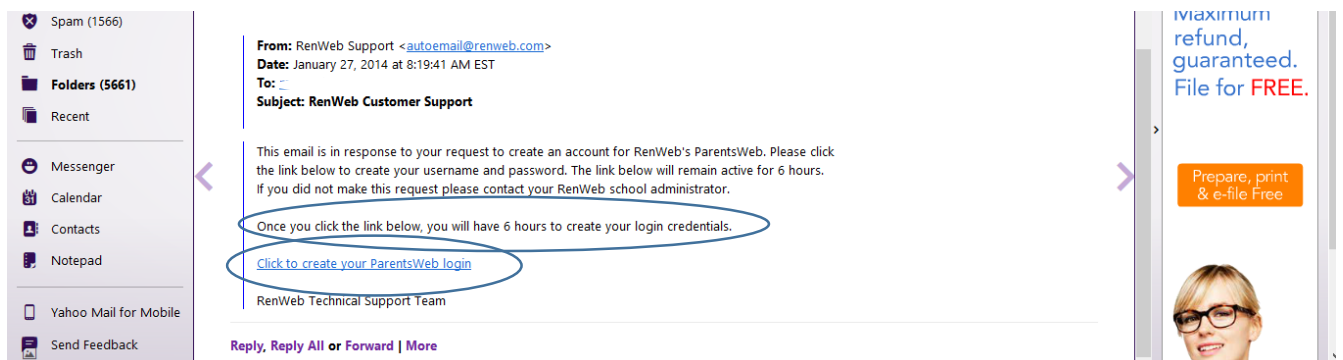
- After you click on the [Create New ParentsWeb Account](#) it will direct you to key in your email address. This address will be the one where you receive your school information.



The screenshot shows the Christ's Legacy Academy logo and name at the top. Below it is a form titled "Create New ParentsWeb Account". The form has two input fields: "District Code:" with "CL-TN" entered, and "Email:" with a single character entered. A blue oval highlights the "Email:" field. Below the fields is a "Create Account" button and a "< Back to Login" link. At the bottom, it says "Powered by RenWeb Student Information Systems".

STEP 6:

- If entered correctly, you should receive an email with a link for further information in setting up your RenWeb Account.



STEP 7:

**** Please notice....your link will only be active for 6 hours. Be sure to complete the process before the 6 hour window closes.**

- Click on the link provided in the email.
- Once you click on the link, it will direct you to set up a username and password.

- Create your Username.
- Create your password.
- Confirm your password.

Change/Create Password

Name	Person ID	User Name	Password	Confirm	
		<input type="text"/>	<input type="password"/>	<input type="password"/>	<input type="button" value="Save User Name and/or Password"/>

- Once your account has been created it will notify you of a successful update.

User Name/Password successfully updated.

Change/Create Password

Name	Person ID	User Name	Password	Confirm	
		<input type="text"/>	<input type="password" value="*****"/>	<input type="password"/>	<input type="button" value="Save User Name and/or Password"/>

STEP 8:

- Once you have created your Username and Password return to the RenWeb Sign- In page at <http://cl-tn.client.renweb.com/pw/>
- Key in the school's District Code **CL-TN** (all capital)
- Key in your Username
- Key in your Password
- Be sure to choose the Parent or Student Log-In

CHRIST'S LEGACY ACADEMY
A Christ-Centered Classical School

District Code:

Username:

Password:

[Forgot Username / Password?](#)

Parent
 Student
 Staff

[Create New ParentsWeb Account](#)

STEP 9:

- If entered correctly, this should direct you to your new RenWeb Parent Page.

CHRIST'S LEGACY ACADEMY
A Christ-Centered Classical School

Welcome Back: [Logout](#)

School Information

- [School Home](#)
- [Calendar](#)
- [Directory](#)

Student Information

Family Information

Announcements

- Closing Ceremonies**
- Emergency Day**
Emergency Day will begin at 8:30am - 2:00pm. This ...
- CLA Associational Meeting**
- Standardized Testing**
- Speech Meet**
- Spring Break**
CLA will be closed Monday, March 24. Friday, Mar...

Today's / Tomorrow's Events

Today	Tomorrow
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School Calendar: Dates to Note

2/10/2014	Parent Conferences--1/2 Day
2/21/2014	Pres. Day at CLA-- 1/2 Day
3/14/2014	2013-2014: Qtr 3 End
3/17/2014	2013-2014: Qtr 4 Begin
3/24/2014	Spring Break
3/25/2014	Spring Break
3/26/2014	Spring Break
3/27/2014	Spring Break
3/28/2014	Spring Break

- Each student will be on one account. You will not need multiple accounts for multiple students.

Welcome to RenWeb Parents